

To:

I hereby claim the following payment/s for services rendered:

Name:	
Address:	
BSB:	
Bank Account No:	
Account Name:	

Conducting a Judges Seminar @ \$300 per day:

Date/s of Seminar	Level of Seminar	Location of Seminar	Amount Claimed
			\$

Conducting Practical Exams @ \$75 per candidate (computerised spread sheet is provided by the OC):

Name of Candidate/s:	Level of Practical Exam	Amount Claimed
		\$

Conducting Practical Exams @ \$75 per hour (Max \$150) per candidate (no computerised spread sheet is provided & input is manual by the JE):

Name of Candidate/s:	Level of Practical Exam	Amount Claimed
		\$

Mileage Allowance for Travel @ 70c per km round trip:

Number of Kms:	Toll Fees (if applicable):	Amount Claimed
		\$

Incidental Expenses e.g., Accommodation, photocopying, postage etc (Receipts required)

Details of Expenses	Amount Claimed
	\$

Total Amount this Claim:	\$
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Signature of Claimant

Date

Please note: This form must be completed and forwarded ASAP

SDA Officials Committee Addresses:

- **NSW** – Julie Jones tennysondale@bigpond.com
- **NT** – Danila Lochrin, c/- PO Box 901, Coolalinga, NT, 0839 - admin@ent.org.au
- **QLD** – Maria Schwennesen, 69 Gleasons Road, Burpengary, QLD, 4505 - mariaschwennesen@gmail.com
- **SA** – ESA Office, Equestrian SA, Unit 10, 2 Cameron Road, Mount Barker, SA, 5251, accounts@equestriansa.com.au
- **TAS** – Suzanne Betts, PO Box 80, Snug, TAS, 7054 - chimo@netspace.net.au
- **VIC** – Dressage Co-ordinator, - dressage@equestrianvictoria.com.au
- **WA** – Elaine Greene, Rangeview, 21 Pavilion Circle, The Vines, WA, 6060 - elaine_greene@westnet.com.au